



25th May 2023

Dear Parents,

Summer Term Parents' Evenings – Monday 19th and Wednesday 21st June 2023

Teachers are looking forward to meeting with you and having the opportunity to discuss your child's progress this term at one of the above evenings.

All meetings, including booking your appointment directly, continue to be organized through the School Cloud system. Appointments will be allocated on a first-come, first-served basis. The system will automatically ensure there are no sibling time clashes.

You are asked to ensure you have access to the School Cloud account before the scheduled meeting time. If you have any queries on how to do this, please contact your child's class teacher BEFORE the day itself.

You must join the School Cloud appointment at the designated time as the system does not allow for any overlap/extra time for each appointment. If your discussion needs further time, the teacher will arrange a further meeting at a mutually convenient time.

Parents will receive an email this Friday morning, 26th May, at approximately 10:00 am. This will include full instructions on how to access and book the appointment. Please book your appointment no later than Monday 12th June.

Mr Booth will also be available on both evenings for a virtual meeting; should you wish to make a personal appointment to speak with him, please do not hesitate to contact the school office.

Late Stay and Sibling Stay will take place as usual (rooms to be advised).

Yours sincerely,

Mrs Beverley Budd
Director of Studies