

## Forest Preparatory School- Index of Policies

ISI Code	Policy Name	Available on School Website	Available from the School Office
	Able, Gifted and Talented Policy <b>(BV)</b>	✓	✓
	Accident Policy <i>(see Health and Safety Policy)</i>		✓
13	Administration of Medicine Policy <i>(see First Aid Policy)</i>		✓
15a	Admissions Policy <b>(BV)</b>	✓	✓
	Aims of the School	✓	✓
10a	Anti-Bullying Policy <b>(BV)</b>	✓	✓
	Appraisal Policy <b>(BV)</b>		✓
4a	Assessment Policy <b>(BV)</b>		✓
	Asthma Policy <i>(see First Aid Policy)</i>		✓
9a	Behaviour Policy	✓	✓
7	Collection and Non Collection Policy <b>(BV)</b>	✓	✓
33a	Complaints Procedure <b>(BV)</b>	✓	✓
2a	Curriculum Policy <b>(BV)</b>	✓	✓
11	Critical Incidents Policy <b>(BV)</b>		✓
	Data Protection Policy <b>(BV)</b>		✓
	Details of Responsibilities		✓
	Disaster Policy		✓
17b	Disability Access Plan (DDA)		✓
	E Safety Policy <i>(see Safeguarding Policy)</i>		✓
14c	Early Years Foundation Stage Policy		✓
	EDI Statement	✓	✓
14d	Educational Visits Policy <b>(BV)</b>	✓	✓
2	English as an Additional Language Policy	✓	✓
15b	Equal Opportunities Policy <b>(BV)</b>	✓	✓
9	Exclusion Policy <b>(BV)</b>	✓	✓
	Extra Curricular Activities Policy		✓
12/12a	Fire Safety and Prevention Policy (& Fire RA) <b>(BV)</b>		✓
13a/13d	First Aid Policy <b>(BV)</b>	✓	✓
	Flu Epidemic / Pandemic Policy		✓
	Green Procurement Policy		✓
18	Guidance on Contractors <b>(BV)</b>		✓
14a	Guidelines for Supervision of Children on School Premises <i>(also see EYFS Policy)</i>	✓	✓
	Handwriting Policy		✓
11	Health and Safety Policy <b>(BV)</b>	✓	✓
	Healthy Eating <i>(see Food Policy)</i>		✓

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	Homework Policy		✓
	House System		✓
	Hygiene Policy (including School Pets)		✓
	Inclusion Policy	✓	✓
	Information Security Policy	✓	✓
	Intimate Care Policy for EYFS		✓
	Initial Teacher and NQT Training Policy		✓
	Lesson Planning Policy		✓
7	Lockdown Procedure <b>(BV)</b>	✓	✓
7	Forest Prep- Specific Lockdown Guidance		✓
	Maintenance Policy		✓
	Marking Policy		✓
	Manual Handling Policy		✓
14b	Missing Child Policy <b>(BV)</b>	✓	✓
	(Non) Smoking Policy		✓
	Observation and Work Scrutiny Policy		✓
	Outdoor Learning Handbook		✓
	Privacy Notice for School Workforce <b>(BV)</b>		✓
	Parent Privacy Statement <b>(BV)</b>		✓
	Privacy Statement- Using Children's Personal Data <b>(BV)</b>		✓
	Parent, Staff Communication Policy		✓
	Pre School Personal Care Policy		✓
	Race Equality Policy		✓
18	Safer Recruitment Guidelines and Checklist		✓
	Records and Retention Policy <b>(BV)</b>		✓
	Redundancy Policy <b>(BV)</b>		✓
2d	Relationships and PSHE Policy <b>(BV)</b> <i>(incorporating Healthy Eating Policy)</i>	✓	✓
16a	Risk Assessment Policy <b>(BV)</b> <i>(including supervision for EYFS children)</i>		✓
7	Safeguarding Policy <b>(BV)</b> <i>(Including E-Safety Policy, Use of Mobile Phones Policy, Physical Restraint and Reasonable Forces Policy, Radicalisation and Extremism Guidance.)</i>	✓	✓
2	SEND Policy <b>(BV)</b>	✓	✓
	Site Security Policy <i>(see Health and Safety Policy)</i>		✓
	Smoking, Alcohol and Drugs Policy <b>(BV)</b>		✓
	Social Media Best Practice Policy		✓
	Staff Absence Policy <b>(BV)</b>		✓
18	Staff Induction Policy <b>(BV)</b> and General Information for Staff		✓

## **Forest Preparatory School- Index of Policies**

7c	<i>(Staff Handbook)</i>		
7e	Staff Conduct, Discipline and Grievance Policy	✓	✓
	Staff Privacy Notice <b>(BV)</b>		✓
	Travel Plan		✓
	Use of Reasonable Force and Physical Restraint Policy (see <i>Safeguarding Policy</i> )		✓
	Vehicle Movement on Site Policy <b>(BV)</b>		✓
	Visitors Policy ( <i>See Health and Safety Policy</i> )		✓
7b	Whistleblowing Policy <b>(BV)</b>	✓	✓
14e	Wraparound Care Policies and Practices	✓	✓

**\*(BV)** - Policies directly from or with guidance from  
Bellevue Education Head Office.